Rosedale Primary School

Prep Enrolments 2027







Welcome to your Rosedale Primary School Experience

rosedaleps.education.vic.gov.au 0351 992473 rosedale.ps@education.vic.gov.au

Contact

Tel:	(03) 5199 2473
Fax:	(03 5199 2954
Email:	rosedale.ps@education.vic.gov.au
Address:	1-21 Cricket Street, Rosedale 3847
Postal Address:	P.O. Box 182, Rosedale 3847

Contents

Contact 2
Contents 2
Principal's Welcome 3
Our Staff 4
Prep starting dates and times 5
Prep Transition Sessions 6
Prep Enrolment Timeline 7
School Routines 8
School Facilities and Programs 9
How can you help? 10
Before 2026 11
Communication 12
OSHC Information 13
Uniform Catalogue 14
Our commitment to Child Safety 15

Rosedale Primary acknowledges that our school is on Country of the Gunaikurnai people . We honour their sovereignty and connection to Country as traditional custodians of the land on which we learn and teach. We pay our respects to their Elders, past present and emerging and extend this respect to all First Nations people.

Welcome



We would like to welcome all families to Rosedale Primary School and hope that this will be the start of a happy and fruitful association with our school. Rosedale Primary School was built in 1865 and we have a proud history of providing effective educational programs for all students, celebrating our 150th anniversary in February 2015.

The first year of school is filled with excitement, challenges and new milestones. At Rosedale Primary School, we aim to create a relaxed, secure, and supportive environment to enable all children to thrive. We have a highly committed and energetic team who are looking forward to working with you to provide the best possible learning opportunities for your child.

At Rosedale Primary School, we provide a comprehensive transition to school program that helps our incoming prep students build familiarity with our staff and the school environment and understanding of school routines. We believe that this helps to reduce anxiety and promote feelings of security and positivity toward attending school.

Should you choose Rosedale Primary School as the educational setting for your child, you will be provided with opportunities to engage with our dedicated staff well before your child commences school:
·In Term Two, students tour the school and experience the opportunity to play on the playgrounds and read and play in the library:
·In Term Three, students work with different teachers to experience lessons in different classes and parts of the school:
·In Term Four, enrolled students spend four sessions in the Prep classroom with our Prep teacher and Education Support staff member:
·In Term Four, we also schedule Parent-Teacher interviews between our incoming parents, our Prep teacher Barbara Campion, Rosedale Kindergarten Educator Pauline Dent. This enables us to build a thorough understanding of your child's academic and wellbeing needs. It also provides you with an opportunity to share your child's strengths, challenges and interests.

This Handbook will provide you with additional information to support the preparation of your child as they transition to Primary School. If you have any questions as you progress through the year and consider the best learning environment for your child/ren, please don't hesitate to phone or call in at school.

Sarah Bickley
Principal

Our Staff



Sarah Bickley

Principal



Bron Tebb

Office Manager



Kara Ross

SWPB Coordinator



Barbara Campion

Foundation Teacher



Jessica McGovern

Education Support

Prep Starting Dates and Times 2027

Rosedale Primary commences on Wednesday 27th January. Students return on Thursday 28th January. Prep students do not attend on Wednesdays for the month of February. Prep students begin full time from Monday, 1st March.

January				
	Australia Day	27 ***Staff Return***	28 ***Students Return***	31 *All students*
February				
1 *All students*	2 *All students*	3 ***Preps Absent***	4 *All students*	5 *All students*
8 *All students*	9 *All students*	10 ***Preps Absent***	11 *All students*	12 *All students*
15 *All students*	16 *All students*	17 ***Preps Absent***	18 *All students*	19 *All students*
22 *All students*	23 *All students*	24 ***Preps Absent***	25 *All students*	26 *All students*

On day 1 we encourage you to bring your child to the classroom and help them unpack their bag, settle in to class. At the conclusion of the school day, please wait in the passage outside Room 1, and upon the closing bell at 3:15 pm collect your child from the classroom. Beyond that we encourage our students to become independant and responsible learners. They will depart, in lines, via Cricket Street or Moore Street entrances.

School crossings are located on Cricket and Moore Streets. Parking is available on Cricket Street. The loading zone outside the office is used only for drop off and pick up. Please don't leave vehicles there unattended. The school zone is a permanent 40 km zone and is policed.



Prep Transition Sessions

1

PREP 2027 INFORMATION EVENING

Thursday 11th June, 10:00 am to 11:00 am

2

Term 2

Initial Rosedale Kindergarten visits introducing students to the school, students currently attending other early learning settings are also welcome:

- Thursday 14th May - 9:00am - 10:00am
- Thursday 28th May - 9:00am - 10:00am
- Thursday 11th June - 9:00am - 10:00am

3

Term 3

EXPERIENCE ROSEDALE

Story Time	Friday,	14th	August	2:20pm
PE Time	Friday,	21st	August	2:20pm
Gardening Time	Friday,	28th	August	2:20pm

In Term 3, the 'Experience Rosedale' program offers your child the opportunity to get to participate in school life and get to know the people and places at their new school. Students are accompanied by their parent/carer for these fun sessions. They will help both you and your child prepare for school life.
All sessions run from 2:20pm – 3:10pm.

4

Term 4

CLASSROOM TRANSITION – Fridays 2:00pm – 3:00pm

Session 1	Friday	6th November
Session 2	Friday	13th November
Session 3	Friday	20th November
Statewide Orientation Day	Tuesday,	8th December 9:00 am to 1:30pm

In Term 4, the Transition program is held in the Prep classrooms. The program consists of Three sessions, followed by a whole school orientation day. We also hold Parent/Carer interviews with our Prep Teacher and Pauline from Rosedale Uniting Early Learning.

Foundation (Prep) enrolment timeline 2026-27

Enrolments for Rosedale Primary are now being taken online.
Please log onto **Vic Students**
https://students.educationapps.vic.gov.au/s/

2026 Dates	What do parents/carers need to do?
Term 1: Tuesday 27 January (students start 28 January) – Thursday 2 April 2026	
Terms 1 and 2, 2026	• **Attend school tours** organised by primary schools *(optional)*.
By Thursday 2 April 2026	• School zones for the 2027 school year are available. You can **find your local school at** www.findmyschool.vic.gov.au.
Term 2: Monday 20 April – Friday 26 June 2026	
From Monday 20 April 2026	• From the start of Term 2, **complete and submit your child's application** – either online (VicStudents portal) or using the Application Form, which is available in this pack (below),
Term 3: Monday 13 July – Friday 18 September 2026	
By Friday 31 July 2026	• **Submit your completed application** to the government primary school by Friday 31 July 2026.
Between Monday 3 August and Friday 14 August 2026	• Primary schools will notify you in writing of **enrolment outcomes** during this period. • If your enrolment application is not successful, and you believe you have appropriate grounds to appeal the decision, you may lodge a written appeal with the school using the Appeal Form, found in the Appeals information pack for parents and carers (DOCX and PDF), available on the Enrolling in school webpage.
By Friday 28 August 2026	• **Confirm acceptance of your child's place** by completing the required steps included in the enrolment offer. • If you intend to appeal, submit a written appeal to the primary school by Friday 28 August.
By Friday 11 September 2026	• Primary schools will notify you in writing of **appeal outcomes**. • **If your appeal is successful,** you must complete an enrolment form to confirm acceptance.
By Friday 18 September 2026	• If your appeal to the school is unsuccessful, and you believe your appeal has not been adequately considered, you may lodge a written appeal to the relevant Department of Education Regional Director. For regional office details, email enquiries@education.vic.gov.au. • A written appeal to the Regional Director must be submitted by Friday 18 September.
Term 4: Monday 5 October – Friday 18 December 2026	
Term 4, 2026	• Attend transition sessions hosted by primary schools.
By Friday 6 November 2026	• If you have lodged an appeal with the Regional Director, the region will notify you in writing of the outcome by this date. This only applies to appeals received by the closing date of Friday 18 September.

School Routines

Bell Times

8:50 am	Classrooms open
9:00 am	Class Begins
10:50 am	Eating Time
11:00 am	Recess
11:27 am	Music
11:30 am	Recess ends
1:30 pm	Eating time
1:40 pm	Lunch Play
2:10 pm	Music
2:15 pm	Lunch ends
3:13 pm	Pack up
3:15 pm	Home time

Victorian School Terms 2027

Term 1: Wednesday, January 27 to Thursday, March 25;
Term 2: Monday, April 12 to Friday, June 25;
Term 3: Monday, July 12 to Friday, September 17; and
Term 4: Monday, October 4 to Friday, December 17.

EVENTS

2027 TERM 1

- Swimming Program
- Easter Parade
- Parent Teacher Interviews
- School Athletics
- Free Pool Day

MORE INFORMATION WILL BE SENT HOME THROUGH COMPASS.

Class Structures 2027

Grade Prep
Grade 1/2
Grade 1/2
Grade 3/4
Grade 3/4
Grade 5/6

School Facilities and Programs

Specialists

Rosedale Primary are currently running some incredible Specialist programs.

• Physical Education •STEAM • AUSLAN

Students enjoy these weekly experiences, a chance to learn new skills and empower themselves through creative outlets.

Students will need an art smock for Art and running shoes on PE day.

Before and After School Care

The Rosedale Primary Out of School Hours Care is run from Room 5. Students can attend from 7:00am until the school bell goes. Here, they can access breakfast and some time to settle into the school day. After school, students can attend from 3.15-6:00pm. They will receive an afternoon snack and lots of time to interact with their peers.

Breakfast Club

Rosedale Primary supports families by offering our students free access to breakfast on Tuesday and Wednesday mornings. Students are offered things like cereal, toast, baked beans and fruit. Students should arrive at 8.15 am to eat before they enter their classroom. This is operated out of Room 8.

Assemblies

Assemblies run every Friday at 2:45 pm. Parents are welcome to attend. This is where students receive awards, birthdays are celebrated and events are talked about. It has a wonderful community vibe so please come along.



How You Can Help

As the first day of school approaches, it is essential to prepare our children for the challenges ahead by talking through and modelling ways of working through and solving these developmental milestones.

Physical Development:

- Feed themselves
- Undo/open their lunchbox
- Remove and insert a straw in a drink box
- Get a drink from a school tap
- Pack and unpack their school bag
- Unwrap food
- Remove/replace a drink container lid
- Drink from a straw
- Peel a piece of fruit
- Flush the toilet
- Go to the toilet by themselves, undo and do zips and buttons, tuck in clothing
- Use a urinal
- Wash their hands
- Manage the taps

While accidents can happen at this age, teachers try to prevent these by regular visits to the toilets during the first few weeks of school. A change of clothes for school, placed in the bottom of your child's school bag, is encouraged.

Dressing

Sometimes children feel too hot or too cold so they must be able to cope with their school clothes by themselves. The best way to help children is to encourage them to dress themselves. If they get stuck, encourage them to ask for help.

Nose Blowing

It is important for health that children are aware when their noses need wiping or blowing and that they are able to do so themselves. The care of personal handkerchiefs and the correct disposal of tissues are also important steps to good health and independence.

Social Development

Primary school is a wonderful place for students to interact with children and adults older and younger than themselves. They develop the skills to help them to cope with the social aspects of life. Children learn to share, take turns, respect and listen to others and cooperate. Children often work in groups in school to develop these social skills. They need the same skills in the playground.

You can develop your child's social skills by:

- Taking them to playgroups/playgrounds
- Role modelling interacting with others when things aren't going their way e.g., someone is holding more than their share of toys.
- Practise asking for help when they need it.
- Modelling how to seek out friendships.
- Look for social stories at the library when you visit.

Uniform

School uniforms can be purchased through Spartan Schoolworld. www.spartanschoolworld.com.au

Enrolment

Our school uses the Department of Education's secure digital enrolment system called VicStudents. This means you can submit your Foundation (Prep) application online and receive updates through the system. If you have any questions about the online enrolment process, please contact our school.

To get started

- Visit https://students.educationapps.vic.gov.au/s/ sign in with a Service Victoria account to complete the online application form by Friday 31 July 2026. If you would prefer to submit a paper application form, please contact us.

Enrolment forms are due back by Friday, 25th July 2025.

A Prep School Bag

A school bag- Place a big-name tag on the outside so your child can easily identify their bag

- A lunchbox (make sure it is easy to open and can hold enough food for a long day
- Fruit Snack- e.g., strawberries, apple, mango, banana etc.
- Snack- muesli bar, fruit, biscuits, cheese, yoghurt, sultanas
- Lunch- A sandwich, rice and vegetables, pasta, sushi etc.
- Please make sure your child's lunch box contains not only energy inducing foods, but also foods they like
- A refillable water bottle. Please send your child to school with water only
- School sunhat
- An Art Smock
- RPS reader bag
- Spare underwear and socks in a named zip lock bag
- Library bag

Key things to note

- We encourage you to login to Compass daily as this is our primary means of communication
- If consent / payment for excursions and incursions is not completed by the 'due date', your child will be unable to participate/attend.
- Full Day Absences MUST be reported via Compass on the day of absence (early in the morning or before 10am, to avoid absence notification)
- Students arriving to school after 9.00am or leaving during school hours MUST be signed in/out by a parent/carer via the Kiosk at the Office
- Students must NOT be left alone in the school grounds before 8.30am or after 3.30pm as the yard is unsupervised during this time
- Parents and students are NOT permitted to walk through staff car parks OR use them for parking.
- Riding of scooters, bikes, skateboards etc., is NOT permitted in the school grounds at drop-off or pick- up (school and non-school children).

Communication

Communication is important to us. We encourage families and students to keep in touch as things arise so we may work together to resolve difficulties. We hold two Parent/Teacher Conferences a year, and communicate regularly through our Newsletter, through emails and messages and through Compass, our school operating program.

Compass

When you child starts school you will be given a password and login details to access Compass. Through the parent portal you can view your child's information and achievements, provide consent and payment for excursions, incursions and camps, manage and view your child's attendance, receive semester reports and many other day to day organisational details.

Contact Details

It is important the school has accurate and up to date contact details for everyone involved in your child's education. Mobile phone numbers and email addresses are vital so we can contact you quickly if required. Emergency contacts also require up to date contact details so we can get in touch if you are unavailable. These details are included in your enrolment form, but it's vital to remember that any changes need to be updated at the school office.

Privacy

Also included in the enrolment forms are permissions for various school requirements. One of these is the privacy requirement. This gives you control over your child's privacy in print and media. We celebrate our students in our newsletter, around the school, on our website and our social media page. Please complete the privacy permissions so we know where best to showcase your child's achievements.

Meetings

In addition to the Parent/Teacher conferences twice a year, our staff are always happy to speak with parents regarding their students. As teachers are often busy in class educating their charges, we ask that you try to ring and organise meetings in advance for times that will not impact on your child's learning. Student Support Group Meetings are held as necessary to deal with needs and requirements as they arise.

RPS OSHC

An Outside School Hours Care program (OSHC) has been operating intermittantly since 2017. This is the second year the service is operated by Rosedale Primary School Council and directed by Administrator, Kirstie Batty. Rosedale Primary recognised the need to provide assistance for working families.
The program endeavours to replicate the opportunities for relaxation, leisure, security and protection, which parents provide for their children at home.
RPS OSHC Handbooks are available from the school office.

Hours of Operation

Before School Care: 7.00 am – 8.45 am
After School Care: 3.15 pm – 6.00 pm
When classes finish early (on the last school day of each Term), the Program commences at the earlier time to accommodate parents' requirements.

Fee Structure

Before School Care (includes breakfast) $30.46
After School Care (includes afternoon tea) $34.74
Substantial subsidies are available to most families.

- Non-cancellation of booking: Full session fee applies, as the program is staffed based on the anticipated bookings for that session.

- Notification of fee changes will be made in writing to the OSHC families.

- Fees are charged for the whole session booked regardless of the number of hours used and for absences where no cancellation has been received. Fees are subject to change depending on economic factors. Further details of Fee Policy are available in the OSHC Policy Manual in the OSHC Office.

Rosedale Primary School



Summer Dress
DRS01TCG - Green/White



Short Sleeve Polo Shirt



Long Sleeve Polo Shirt



Windcheater



Hoodied Windcheater



Bomber Jacket



Track Pants
TRP02TRP Black



Leisure Pants
TRP09REP Black



Skort
SOR07TRP Black



Rugby Knit Shorts
SOR01TCP Black



Bucket Hat



Knitted Beanie



Rain Jacket
RJKT01PEP Green



School Bag



Mid-Calf Crew Sock - Twin Pack
EDUMAX2 - Black



Library Folio

SPARTAN SCHOOL WORLD

www.spartanschoolworld.com.au

Our Commitment to Child Safety.

Our Commitment to Child Safety

Rosedale Primary School is a child safe organisation which welcomes all children, young people and their families.

We are committed to providing environments where our students are safe and feel safe, where their participation is valued, their views respected, and their voices are heard about decisions that affect their lives. Our child safe policies, strategies and practices are inclusive of the needs of all children and students.

We have no tolerance for child abuse and take proactive steps to identify and manage any risks of harm to students in our school environments.

We take proactive steps to identify and manage any risk of harm to students in our school environment. When child safety concerns are raised or identified, we treat these seriously and respond promptly and thoroughly.

Child safety is a shared responsibility. Every person involved in our school has an important role in promoting child safety and wellbeing and promptly raising any issues or concerns about a child's safety.

We are committed to regularly reviewing our child safe practices, and seeking input from our students, families, staff, and volunteers to inform our ongoing strategies.

More information about our commitment to child safety and other policies is available on our website:

https://www.rosedaleps.vic.edu.au/





